



ENTRY FORM

CALL FOR ENTRIES: Gallery Exhibition Proposals

Online submissions are preferred. To apply online, please visit: www.blackrockcenter.submittable.com/submit

If you are unable to apply online, please complete this entry form along with a CD (Compact Disc) where you have saved all required documents, images, and/or video links. Mail or deliver to address listed in same package: completed entry form, CD (clearly labeled using permanent marker), and check or money order for \$35 Entry Fee (non-refundable).

ANNUAL DEADLINE FOR ALL MAILED OR DELIVERED PROPOSALS: FEBRUARY 1* (5:00 p.m. EST)

** When February 1 falls on Saturday or Sunday, packages must be received by the Friday prior, before 5:00 p.m., to be included in annual review.*

Exhibition Proposals are accepted year-round. Each year, all proposals received by February 1 will be reviewed by a jury panel of visual arts professionals in order to make selections for exhibitions to be presented the following year.

Name of Artist(s) / Artist Group Name / Name of Curator: _____

Proposed Exhibition Title: _____

Number of Artists: _____

Media of Proposed Artwork: _____

Name of Exhibit Coordinator / Main Contact Person: _____

Address: _____

City, State, Zip: _____

Main Phone: _____ Alternate Phone: _____

Email Address: _____

ENTRY FORM CHECKLIST: Please provide a CD (Compact Disc) where you have saved documents and images (details below).

Be sure to clearly label CD using a permanent marker with name and contact information.

- **Exhibition Description*** (PDF or Microsoft Word document) *REQUIRED
(500 words Maximum)
 - Write an overview of proposed exhibition. Please include why BlackRock is an appropriate venue for the exhibition.
- **Community Engagement Programming Description*** (PDF or Microsoft Word document) *REQUIRED
(500 words Maximum)
 - Special consideration will be given to exhibition proposals which include programming for events where artists directly connect with the community. Include details regarding proposed community engagement programs which you will facilitate during the exhibition. This can include formal presentations (Artist Talk, Lecture, Curator's Tour, Panel Discussion, etc.), artist demonstrations, performances, hands-on workshops, community art projects, etc.

- **Artist Statement(s) or Curator's Statement*** (PDF or Microsoft Word document) *REQUIRED
(500 words maximum per individual artist. Groups may need to adjust, as total word limit is 7,500 words.)
 - Write a brief Artist Statement(s) or Curator's Statement. Groups should list each artist separately. Please explain subject matter, meaning, motivation, influences, processes and techniques.
 - Please Note: Coordinators for Artist Groups proposing a juried exhibition, please submit only statement for the artist(s) or other individual(s) who will be coordinating juror and call for entries.

- **Artist(s) or Curator's Biography*** (PDF or Microsoft Word document) *REQUIRED
(500 words maximum per individual artist. Groups may need to adjust, as total word limit is 7,500 words.)
 - Please write a brief biography to include educational degrees, additional studies, selected exhibitions, residencies, awards, grants, teaching experience, community involvement, and location of current studio or curatorial practice.
 - Please Note: Coordinators for Artist Groups proposing a juried exhibition, please submit only statement for the artist(s) or other individual(s) who will be coordinating juror and call for entries.

- **Resume(s) or CV(s)*** (PDF preferred or Microsoft Word document) *REQUIRED
 - Please include education and past exhibition experience. For groups of artists, please provide a Resume or CV for each individual artist.
 - Please Note: Coordinators for Artist Groups proposing a juried exhibition, please submit only statement for the artist(s) or other individual(s) who will be coordinating juror and call for entries.

- **Images*** (JPEG Format Only) *REQUIRED (unless submitting video URLs for video or time-based media work)
(JPEG File Size: 1MB minimum – 10MB maximum for each image file)
 - Re-name files to include image number, artist name, and artwork title (image file numbers must correspond to numbers on Artwork List)
Sample: 01_Linda_Smith_Horizon
 - Individual artists may submit 15 - 25 images (higher number allows for detail shots and multiples for 3D work)
 - Groups may submit 5 - 10 images per artists (75 images maximum).

- **Video URLs*** (URLs for YouTube or Vimeo) *OPTIONAL
 - Provide a list of YouTube or Vimeo URLs for all video and time-based media works.

- **Artwork List*** (PDF or Microsoft Word document) *REQUIRED
 - Provide a numbered list (numbers must correspond to image file names) which includes details for each image: Artist Name, Title, Year, Media, Dimensions (height x width x depth) and Retail Sales Price.
(Note: BlackRock retains 30% for Artwork Sales. Factor percentage into Retail Sales Price).
Sample: 01. Linda Smith, "Horizon," 2015, Oil on linen, 24 x 24 inches, \$500

ENTRY FEE: \$35.00* (non-refundable) **Please make check payable to BlackRock Center for the Arts.** *REQUIRED

Questions? Contact the Gallery Director

Email Address: gallery@blackrockcenter.org

Phone: (240) 912-1050

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Mail or deliver Entry Form and CD and Entry Fee Check to:

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Attention: Gallery Director

BlackRock Center for the Arts

12901 Town Commons Drive

Germantown MD 20874